



730 S. George St.
York, PA 17401
717-244-4711
customercare@redoakremodeling.com

We are an Equal Opportunity Employer

All qualified applicants are considered regardless of race, religion, color, age, sex, marital status, nationality, veteran status or non-disqualifying disability.

Date: _____

1. **Position applied for** _____

2. **Desired Salary/Hourly Rate** _____

3. **Social Security No.** _____ - _____ - _____ **Date of Birth** ____/____/____

4. **Full Legal Name**
LAST _____ FIRST _____ MI _____

5. **Address**

CITY _____ STATE _____ ZIP _____

6. **Phone** Home: (_____) _____ - _____ Other (_____) _____ - _____

7. **Education** **Highest Grade Completed:** _____

Post High School 1. _____
Name of College/University _____ Status or Degree _____

Post High School 2. _____
Name of College/University _____ Status or Degree _____

Post High School 3. _____
Name of College/University _____ Status or Degree _____

Certifications

Proficiencies / Skills

8. **Reference 1**

Last Name _____ First Name _____

Relationship _____ Phone Number _____

Address _____ City, State and Zip _____

Reference 2

Last Name _____ First Name _____

Relationship _____ Phone Number _____

Address _____ City, State and Zip _____

9. **Work Experience:** List jobs beginning with your present or most recent employer.

Employer			Duties:
Job Title			
Address			
Phone			
Tenure Years	Hire Date	Leave Date	Reason for Leaving:
Salary Start		Salary End	

Employer			Duties:
Job Title			
Address			
Phone			
Tenure Years	Hire Date	Leave Date	Reason for Leaving:
Salary Start		Salary End	

Employer			Duties:
Job Title			
Address			
Phone			
Tenure Years	Hire Date	Leave Date	Reason for Leaving:
Salary Start		Salary End	

10. **Military:**

Have you ever been in the Armed Forces? _____

Are you now a member of the National Guard? _____

Specialty: _____ Date Entered: _____ Discharge Date: _____

11. MISCELLANEOUS

- a. Which days/hours are you available to work: Weekdays Evenings Weekends
Specify shift hours _____
- b. Check which job status you would accept: Full-time Part-time (specify)
- c. For purposes of compliance with The Immigration Reform and Control Act, are you legally eligible for employment in the U.S.?
- d. Are you willing to provide your own transportation, if necessary, for your employment? Yes No.
Driver's License Number _____
- e. Have you ever been convicted for any violation(s) of law, including moving traffic violations? Yes No
If YES, please provide the following:
Description of offense:

Statute or ordinance(if known): _____ Date of Charge: _____; Date of Conviction _____

County, City, State of _____, _____, _____
Conviction:

(For additional convictions use plain paper. Include all information listed above.)

12. Applicants may be tested for illegal drugs.

13. Where did you hear about Red Oak Remodeling?

14. When will you be available to start work? (No date is necessary if you are available as soon as you give two (2) weeks notice.)

Available Date _____

15. CERTIFICATION

I hereby certify that all entries on both sides and attachments are true and complete, and I agree and understand that any falsification of information herein, regardless of time of discovery, may cause forfeiture on my part to any employment at Red Oak Remodeling. I understand that all information on this application is subject to verification and I consent to criminal history background checks. I also consent to references and former employers and educational institutions listed being contacted regarding this application. I further authorize the Commonwealth to rely upon and use, as it sees fit, any information received from such contacts. Information contained on this application may be disseminated to other agencies, nongovernmental organizations or systems on a need-to-know basis for good cause shown as determined by the agency head or designee.

Date: _____ Signature: _____